

**General meeting information**

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| **Date** | 24 November 2022 |
| **Committee meeting** | NEAC meeting |
| **Location** | https://mohnz.zoom.us/j/7894526927 |
| **Meeting time** | 9:00am – 2:15pm  | Morning tea: approx. 10:30 amLunch: approx. 12:00pm |
| **Attendees**  | **NEAC members**Professor John McMillan (Chair)Shannon Hanrahan (Deputy Chair)Dr Penny HaworthDr Cindy TownsAssociate Professor Vanessa JordanDr Hansa PatelRochelle StyleEdmond CarrucanLindsey MacDonaldMaree CandishDr Seini TaufaNEAC Secretariat |
| **Apologies** | Nora Parore |
| **Guests** | Dr Mary-Anne WoodnorthGordon Jackman |

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# **General Business 09:00am – 09:20am**

## **Welcome**

* 1. Karakia
	2. Opening comments
	3. Farewell to Gordon and Mary-Anne
	4. Introduction of Seini and Maree

**Standing Items: 09:20am – 10:00am**

## **Apologies**

1. **Approval of the day’s agenda**
2. **Declarations of interest**
	1. Review declarations of interest
	2. Declare any conflicts of interest/role regarding the agenda and determine how to manage any conflict
3. **Minutes of NEAC’s 22 September 2022 meeting: for approval**
	1. Paper one
4. **Actions arising from the 22 September 2022 meeting: for noting**
	1. Paper two

## **Secretariat’s Update**

1. Ethics team staffing update
2. APNEC meeting update
3. Ministry update

## **Chair’s Update**

1. HDEC – NEAC relationship update

# **Projects 10:00am – 01:30pm**

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| **Ethical Guidance for a Pandemic (EGAP) update**a. Paper three  | Verbal update from the Secretariat on the EGAP consultation and discussion of next steps | 10:00am – 10:30am |
| *Morning Tea (10:30am – 11:00am)* |
| **Standards Review update** | Verbal update from the Secretariat.  | 11:00am – 11:15am |
| **Rangatiratanga Roopu update** | Verbal update from the Deputy Chair.  | 11:15am – 11.30am  |
| **Prioritisation Framework and NEAC’s work programme**a. Paper fourb. Paper fivec. Paper six  | Verbal update from the Chair and Manager of Ethics regarding the process for adding items to NEAC’s work programme and agreeing this with the Minister of Health | 11:30am – 12:00pm |
| *Lunch (12:00pm - 12:45pm)* |
| **Review HRC Guidelines**a. Paper seven | Discuss feedback from NEAC members (members to circulate feedback in writing before the meeting).  | 12:45 – 1:30PM  |

# **Correspondence 01:30pm – 1:45pm**

## **Clinical Ethics inquiry**

1. Verbal update from Manager of Ethics

## **Letter to the Health and Disability Commissioner re: Research with Adult Participants who are Unable to Provide Informed Consent**

1. Verbal update from the Manager of Ethics
2. **Briefing to the Minister of Health re: exclusion of access to ACC for participants in commercially sponsored clinical trials**
3. Verbal update from the Manager of Ethics

# **Closing items 01:45pm – 02:15pm**

1. **Agree 2023 meeting dates**
2. **Work between meetings**
3. NEAC to confirm any in-between meetings or working groups to progress NEAC work programme.
4. **Karakia**

# **Declarations of interests**

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| **Member** | **Declarations of interests** |
| **John McMillan** | * Member of the National Screening Advisory Committee
* Editor in Chief of The Journal of Medical Ethics
* Professor at the Bioethics Centre, Dunedin School of Medicine, University of Otago
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| **Vanessa Jordan** | * Senior Research Fellow, University of Auckland
* New Zealand Cochrane Fellow
* Associate Director Cochrane New Zealand
* Member Cochrane Council
* Member and Chair of Cochrane Conflict of Interest Panel
* Expert reviewer NZ Heart Foundation
* Director MSDocs Ltd (owns a primary care practice)
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| **Cindy Towns** | * General Physician and Geriatrician, Capital and Coast District Health Board
* Senior Clinical Lecturer, Wellington School of Medicine
* Honorary Senior Lecturer, Bioethics Centre, University of Otago
* Member Ethics Committee, Royal College of Physicians
* Member Medical Advisory Board, Australia Porphyria Association
* Clinical Ethics Advisor, Capital and Coast District Health Board
* Prevocational Education Supervisor, Medical Council of New Zealand
 |
| **Penny Haworth**  | * Honorary Research Fellow (Institute of Education, Massey University) – Appointed for 3 years from June 2019
* Member of TESOLANZ (Teachers of English to Speakers of Other Languages)
* Volunteer with ELP (English Language Partners), providing English assistance to new migrants and refugees
* Member of NZ Property Investors
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| **Hansa Patel** | * Research applicant for study approved by HDECs (18/CEN/18)
* Ministry of Education
* Visiting Scholar, Victoria University of Wellington
* Volunteer client interviewer, Citizens Advice Bureau, Lower Hutt
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| **Shannon Hanrahan** | * Member of the New Zealand Health Practitioners Disciplinary Tribunal
* Member of the Faculty of Public Health (Unite Kingdom)
* Director of Praxis Health Limited
* Chair of KŌ Kollective Trust
* Chair of Moetangi Land Trusts
* Member of the New Zealand Mental Health Review Tribunal
* Member of the Advisory Committee on Assisted Reproductive Technology
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| **Nora-Jayne Parore** | * Research Fellow – Health Services Research Centre, Victoria University of Wellington
* Health Research Council NZ Clinical Research Training Fellow funded for thesis. Title “He Tono Whakapiki Ora: Whānau and Pharmacists’ knowledge exchange”
* Research Team Member – ‘Te Puna Rongoā: Achieving Medicines Access Equity for Māori – Pharmacists' role’ (funded by PHARMAC and HRC)
* Member – Ngā Kaitiaki o Te Puna Rongoā o Aotearoa, The Māori Pharmacists’ Assn Inc
* Member – Inaugural Te Pātaka Whaioranga PHARMAC Māori Advisory Rōpū
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| **Rochelle Style** | * Member of the Artificial Intelligence Governance Group, Waitematā District Health Board (July 2021 – present)
* Discretionary Beneficiary of a Trust, which holds shares in some pharmaceutical and health care companies. (Further details available on request). No equities held personally
* Appointed to a COVID-19 Algorithms Governance Advisory Group for the Ministry of Health/Precision Driven Health, March 2022
* Consultant on several projects in the fields of genetics/genomics and digital pathology
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| **Edmond Carrucan** | * Lecturer in Te Piringa – Faculty of Law at the University of Waikato
* Former Rōia Rangatahi for Te Hunga Rōia Māori o Aotearoa
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| **Lindsey MacDonald** | * + Research Fellow at Ngāi Tahu Research Centre
	+ Senior Lecturer in the Department of Political Science and International Relations at the University of Canterbury
	+ Co-Chair of Aotearoa Research Ethics Trust
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